



Bylaw of China Engineering Education Accreditation Association

CEEAA

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GENERAL PROVISIONS

Article 1 Name of the Organization: China Engineering Education Accreditation Association (CEEAA).

Article 2 CEEAA is a national, professional, and non-profit social organization voluntarily formed by enterprises, institutions, social organizations, and individuals who are enthusiastic about engineering education in China.

Article 3 The mission of CEEAA: By providing accreditation services, CEEAA is committed to improving the quality of engineering education in China, so as to contribute to the reform and development of engineering education, meet the demand of the government, industry, and society for higher quality engineering education, and enhance the international competitiveness of China in training future engineers; it is committed to safeguarding the legitimate rights and interests of and serving members according to law.

CEEAA complies with China's constitution, laws, regulations, and policies, acts on core socialist values, promotes the spirit of patriotism, observes social morality, and consciously strengthens integrity and self-discipline.

Article 4 CEEAA is committed to serving the nation and contributing to its economic and social development;

Article 5 CEEAA submits to the guidance and supervision from the Ministry of Education (the competent authority) and the Ministry of Civil Affairs (the organization registration authority). CEEAA is a member of China Association

for Science and Technology (CAST).

Article 6 CEEAA is domiciled in Beijing.

Chapter I Business Scope

Article 7 The business scope of CEEAA:

- (1) Carry out engineering education accreditation in various fields as authorized and entrusted by relevant departments and units;
- (2) Develop and revise criteria and documents concerning engineering education accreditation as authorized by relevant government authorities;
- (3) Organize academic activities related to engineering education accreditation to promote theoretical research, experience sharing, and popularization of research results;
- (4) Conduct research and provide training and consulting services as entrusted by relevant organizations and institutions;
- (5) Engage in international exchanges and cooperation in engineering education accreditation;
- (6) Compile newsletters, books, and publications related to engineering education and its accreditation in accordance with relevant regulations; and
- (7) Other activities in line with CEEAA's mission.

If any activity within the business scope is subject to approval as required by laws and regulations, such approval must be obtained before the activity is carried out.

Chapter II Membership

Article 8 Members of CEEAA include group members and individual members.

Article 9 To apply for membership of CEEAA, the applicant must meet the following requirements:

- (1) Uphold the Bylaw of CEEAA;
- (2) Have the aspiration to join CEEAA;
- (3) Have particular influence on engineering accreditation, engineering technology, or engineering education;
- (4) Social organizations that were established under the law, are headquartered in China, engaged in engineering technology-related production, scientific research, and education, enjoy independent legal person status, and have an internal department closely related to education may apply for corporate membership of CEEAA; and
- (5) Individuals who are under the age of 70, in good health, and competent for work; are of good moral character, democratic and honest in performing duties; authoritative and influential experts, scholars, and managers in engineering education with no interest in the disciplines to be accredited by CEEAA and not representing the interests of their employers may apply for individual membership of CEEAA upon nomination by the Council or the Standing Council.

Article 10 Membership application procedure:

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- (1) Submit an application form;
 - (2) The Council or the Standing Council reviews and approves the application;
 - (3) A membership card is issued by or on behalf of the Council.

Article 11 Rights of the members:

- (1) Elect, be elected, and vote;
- (2) Participate in activities organized by CEEAA;
- (3) Access to services provided by CEEAA;
- (4) Express views on and oversee the work of CEEAA;
- (5) Quit CEEAA at any time.

Article 12 Obligations of the members:

- (1) Abide by the Bylaw and implement the resolutions of CEEAA;
- (2) Safeguard the legitimate rights and interests of CEEAA;
- (3) Complete the work assigned by CEEAA;
- (4) Pay membership fees;
- (5) Report relevant issues to CEEAA by providing supporting materials;
- (6) Participate in major activities organized by CEEAA.

Article 13 To terminate the membership, a member shall give prior written notice to CEEAA and return the membership card. A member without paying the membership fees or participating activities organized by CEEAA for one year will be deemed to membership termination.

Article 14 A member in serious violation of the Bylaw will be removed from the membership roll upon approval by the Council or Standing Council.

Chapter III Organizational Structure and Election and Dismissal of Persons in Charge

Article 15 The General Assembly, as the highest authority of CEEAA, has the right and power to:

- (1) Formulate and amend the Bylaw;
- (2) Elect and dismiss Council members;
- (3) Review the work and financial reports submitted by the Council;
- (4) Determine and revise the rate of membership dues;
- (5) Decide on termination;
- (6) Elect and dismiss supervisors;
- (7) Review the work reports submitted by the Board of Supervisors;
- (8) Decide on the mid- and long-term plans for accreditation and other work of CEEAA; and
- (9) Decide on other major matters.

Article 16 A General Assembly shall not be convened unless attended by more than 2/3 members, and its resolutions may only take effect when they are approved by more than 1/2 members present at the Assembly.

Article 17 The Assembly shall be convened once every five years. Any advanced or postponed election of representatives for a new term in special

cases shall be passed by the Council and shall be, after being approved by the competent authority, reported to the organ for the registration and administration of societies for approval. In no case shall the election be postponed for more than one year.

Article 18 The Council is the executing body of the General Assembly. It exercises leadership over CEEAA, and report directly to the Assembly. The Council or the Standing Council nominates candidates of the Council members.

Article 19 Functions and powers of the Council:

- (1) Implement resolutions of the Assembly;
- (2) Elect and dismiss the Chair, Deputy Chair, Secretary-General, and executive members of the Council;
- (3) Prepare for the convening of an Assembly;
- (4) Report its work and financial conditions to the Assembly;
- (5) Decide on the addition and dismissal of members;
- (6) Decide on the establishment, change, and termination of offices, branches, representative offices, and other affiliates;
- (7) Decide on the appointment of Deputy Secretary-General and heads of all organizations;
- (8) Exercise leadership over all CEEAA organizations;
- (9) Formulate internal management rules;

(10) Deliberate on and approve the measures, criteria, and other documents concerning engineering education accreditation;

(11) Deliberate on and approve the proposals for accreditation decisions of the current year;

(12) Decide on the creation of, and suitable persons for honorary posts;

(13) Decide on the composition of the Academic Committee, the Accreditation Decision Advisory Committee and other special committees, and the composition of the Program Accreditation Sub-committees;

(14) Deliberate on and approve the annual work plan;

(15) Decide on other major matters.

Article 20 A Council meeting shall not be held unless attended by more than 2/3 of the Council members, and its resolutions may only take effect when they are approved by more than 2/3 of the Council members present at the meeting.

Article 21 The Council meeting shall be convened at least once a year. Under special circumstances, it may be convened through a telecommunications medium.

Article 22 CEEAA shall set up a Standing Council. Members of the Standing Council shall be elected by the Council, with the total number not exceeding one-third of that of the Council. The members shall exercise the functions and powers under Article 19 (1, 3, 5, 6, 7, 8, 9, 10, 11, 13, and 14) when the Council is not in session and be responsible to the Council.

Article 23 A Standing Council meeting shall not be convened unless attended by more than 2/3 of Standing Council members, and its resolutions may only take effect when they are approved by more than 2/3 of the members present at the meeting.

Article 24 The Standing Council meeting shall be convened at least once every six months.

Article 25 CEEAA shall establish a Board of Supervisors. The supervisors serve the same term as that of the Council members and may serve another term if re-elected. The Board of Supervisors is composed of 11 members, including one Chief Supervisor and one Deputy Chief Supervisor recommended by the Board. The Chief Supervisor and the Deputy Chief Supervisor shall be younger than 70 years old, and shall serve no more than two consecutive terms.

CEEAA is receptive to and comfortable with the supervision and guidance of the appointed supervisors.

Article 26 Election and dismissal of supervisors:

- (1) Supervisors shall be elected by the General Assembly;
- (2) The dismissal of supervisors shall follow the procedures according to which they are elected.

Article 27 The persons in charge, the Council or Standing Council members, and financial executives of CEEAA shall not concurrently serve as supervisors.

Article 28 Functions and powers of the Board of Supervisors:

(1) Supervise the engineering education accreditation process to ensure its integrity and impartiality; receive the appeals against the accreditation decision or process, conduct investigation and make a final decision; submit to the oversight, complaint, and investigation from all sectors of society with respect to accreditation and adopt corresponding measures;

(2) Sit in on meetings of the Council or Standing Council, and inquire about or advise on matters being deliberated on;

(3) Monitor how the Council or Standing Council members and persons in charge perform their duties and propose the dismissal of those who have seriously violated the Bylaw or resolutions of the General Assembly;

(4) Review the financial reports of CEEAA, report its work, and present proposals at the General Assembly;

(5) Request the persons in charge, the Council or Standing Council members, and financial executives to timely address behaviors that harm the interests of CEEAA;

(6) Report the problems of CEEAA in its work to the competent authority, the registration and administration of societies, and the taxing and accounting authorities;

(7) Propose an extraordinary General Assembly under particular circumstances; and

(8) Decide on other matters to be deliberated on by the Board of Supervisors.

The meeting of the Board of Supervisors shall be convened at least once every

six months. The meeting of the Board of Supervisors shall not be convened unless attended by more than 2/3 supervisors, and its resolutions may only take effect when they are approved by more than 1/2 of those present at the meeting.

Article 29 Supervisors shall comply with relevant laws and regulations and the Bylaw of CEEAA, and shall perform their duties in a faithful and diligent manner.

Article 30 The Board of Supervisors may conduct an investigation into any event organized by CEEAA, and may, when necessary, seek assistance from an accounting firm. All expenses incurred by the Board of Supervisors in performing its duties shall be borne by CEEAA.

Article 31 The Chair, Deputy Chair, and Secretary-General of CEEAA must meet the following requirements:

- (1) Adhere to the Party's line, principles, and policies and be politically reliable;
- (2) Have a significant influence in the business field of CEEAA;
- (3) Be younger than 70 years (a full-time job for the Secretary-General);
- (4) Be healthy and competent;
- (5) Have never been subject to criminal punishment, including deprivation of political rights;
- (6) Have a full capacity for civil conduct; and
- (7) Work in a democratic and honest manner.

Article 32 The Council Chair, Deputy Chair, or Secretary-General of CEEAA older than 70 years shall not take office unless approved by the Council, the competent authority, and the organ for the registration and administration of societies.

Article 33 The Council Chair, Deputy Chair, and Secretary-General of CEEAA shall serve a term of 5 years, and no more than two consecutive terms if re-elected. The extra term of office in exceptional cases shall be passed by more than 2/3 members at the General Assembly and approved by the competent authority and the organ for the registration and administration of societies.

Article 34 The Chair is the legal representative of CEEAA.

Under exceptional circumstances, the Deputy Chair or the Secretary-General, entrusted by the Chair, may act as the legal representative upon approval by the Council, the competent authority, and the organ for the registration and administration of societies.

The legal representative has the right to sign important documents on behalf of CEEAA.

The legal representative of CEEAA shall not concurrently fill the same role at any other organization.

Article 35 The Chair of CEEAA has the right and power to:

(1) Convene and preside over the meeting of the Council or the Standing Council;

(2) Inspect the implementation of resolutions of the General Assembly, the Council, and the Standing Council; and

(3) Organize the study of major work-related issues of CEEAA.

Article 36 The Secretary-General of CEEAA has the right and power to:

(1) Manage the daily operation of offices and organize the implementation of the annual work plan;

(2) Coordinate the work of all organizations of CEEAA;

(3) Propose the Deputy Secretary-General and persons in charge of each organization to the Council or the Standing Council for its decision;

(4) Decide on the employment of full-time employees of all organizations; and

(5) Handle other matters encountered in daily work.

Chapter IV Asset Management and Use Principles

Article 37 The funds of CEEAA mainly come from:

(1) Membership dues;

(2) Donations;

(3) Government subsidies;

(4) Income from activities conducted and/or services provided within the approved scope of business;

(5) Interest;

(6) Other legitimate income.

Article 38 CEEAA shall collect membership dues in accordance with relevant regulations of the state. CEEAA shall organize awarding and honoring activities at no charge.

Article 39 The funds must be used for the business and cause specified in the Bylaw and shall not be distributed among members.

Article 40 CEEAA shall establish strict financial management rules to ensure that the accounting data are legal, true, accurate, and complete.

Article 41 CEEAA shall be staffed by certified accounting personnel. An accountant shall not concurrently serve as a cashier. The accountant must conduct accounting calculations and perform accounting supervision. At the time of job transfer or resignation, the accountant must complete the handover procedures with the successor.

Article 42 CEEAA must manage its assets in accordance with the national financial management rules and submit to oversight from the General Assembly and relevant financial departments. State appropriations, social donations, or funding must be used under the supervision of an auditing body, and their use must be appropriately disclosed to the public.

Article 43 A financial audit must be conducted before the expiration of the service term or change of the legal representative.

Article 44 No asset of CEEAA shall be illegally possessed, distributed, or misappropriated by any entity or individual.

Article 45 The salary, insurance, and benefits for full-time employees of

CEEAA shall be determined in accordance with relevant regulations issued by the state for public institutions.

Chapter V Procedures for Amendment of the Bylaw

Article 46 The amendment to the Bylaw shall be submitted to the General Assembly for deliberation after being passed by the Council.

Article 47 The amended Bylaw shall be submitted within 15 days upon approval by the General Assembly to the competent authority and the organ for the registration and administration of societies for approval before taking effect.

Chapter VI Termination Procedure and Disposal of Assets after

Termination

Article 48 In the event that CEEAA needs to be deregistered due to fulfillment of its mission or voluntary dissolution or division or merger, the Council or the Standing Council shall put forward a motion for termination.

Article 49 The motion shall be adopted at the General Assembly and be reported to the competent authority for approval.

Article 50 Before the termination of CEEAA, a liquidation team shall be set up under the guidance of the competent authority and relevant authorities to settle the remaining claims and debts and handle the aftermath. During the liquidation period, no activities other than liquidation shall be conducted.

Article 51 CEEAA will be terminated upon completion of the deregistration procedures with the organ for the registration and administration of societies.

Article 52 The remaining assets following the termination of CEEAA, if any, shall be used for causes related to the mission of CEEAA in accordance with relevant regulations of the state and under the supervision of the competent authority and the organ for the registration and administration of societies.

Chapter VII Supplementary Provisions

Article 53 The Bylaw was adopted at the 2nd General Assembly on October 20, 2020.

Article 54 The Bylaw is subject to interpretation by the Council of CEEAA.

Article 55 The Bylaw shall come into force as of the date of approval by the organ for the registration and administration of societies.